**VITA**

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**EDUCATIONAL BACKGROUND**

1. **Graduate degree**
	1. Master of Education, Business (Indiana University of Pennsylvania)
2. **Undergraduate degree**
	1. Bachelor of Science, Business Education (Indiana University of Pennsylvania)
3. **Continuing education**
	1. Millersville University of Pennsylvania, Fall, 2009, Educator’s Workshop: 3 credits, ‘The Dark Side of the Internet”
	2. Clarion University of Pennsylvania, Spring, 2008, 3 credit graduate course, “Media Strategies in Distance Communication”
	3. Penn State World Campus, Fall, 2005, 3 credit graduate course, “Introduction to Distance Education”.
	4. Indiana University of Pennsylvania, Summer, 2005, 3 credit graduate course, “Cybercrime”

**PROFESSIONAL EXPERIENCE**

1. **Employment** **History, Education**
	1. 01/91 to present: Assistant Professor: Indiana University of PA, Computer Science Department
	2. 06/15: Authored an online course for Udemy entitled “Microsoft Word for Administrative Assistants” https://www.udemy.com/microsoft-word-2013-for-administrative-assistants/
	3. 09/90 to 5/91: Instructor: Westmoreland County Community College, Technology Department
	4. 05/93: Instructor: Central Westmoreland Area Vocational Technical School, Adult Education
	5. 09/99 to 5/01: Instructor: Penn State University New Kensington Campus, Continuing Education
	6. 10/74 to 6/90: Teacher: Norwin School District, North Huntingdon PA, Business Department
2. **Employment History, Industrial Training**
	1. Fall, 2002: First United Methodist Church personnel, Indiana, PA, Microsoft Word/Excel
	2. 12/97 to 01/98: American Roller Bearing Company, RIDC Park, Pittsburgh, Microsoft Access
	3. 07/97 to 10/97: First Commonwealth Bank, Indiana, PA, Lotus 1-2-3
	4. 03/97: National Bank of the Commonwealth, Indiana, PA, WordPerfect
	5. 09/96: KCS Training and Technical Services, Pittsburgh, Microsoft Works/Word/Excel
	6. 08/96: National Mine Service, Inc., Indiana, PA, ccMail
	7. 01/96: Waldec Group, RIDC Park, Pittsburgh, Internet Usage
	8. 10/95 and 01/2000: Breeze Clamp Products, Saltsburg, PA, WordPerfect 6.1
	9. 05/95: People’s Bank of Pennsylvania, WordPerfect 6.1
	10. 03/94: Riznick-O’Neil Insurance Agency, Basic Computer Literacy
3. **Honors/Distinctions**
	1. Teaching Excellence Award, Penn State New Kensington Campus
	2. Phi Kappa Phi Honor Society
	3. Empire Who’s Who Executive and Professional Registry
	4. Cambridge Who’s Who Registry Among Executive and Professional Women
4. **Instruction**
	1. **Undergraduate**
		1. Computer Literacy (Face-to-face since 1974; online delivery since 2005)
		2. Internet and Multimedia
		3. Senior Synthesis: Geeks Bearing Gifts (Online delivery)
		4. Electronic Crime (Online delivery)
	2. **Secondary High School**
		1. Business Computer Applications: dBase III Plus, Lotus 1-2-3, WordPerfect, Microsoft Word, RPG Programming, COBOL Programming, Data Entry on Keypunch
		2. Business Mathematics
		3. Business English
		4. Shorthand
		5. Stenotype (court reporter machine)
		6. Consumer competency
		7. Computer competency
		8. Typewriting
		9. System Operator for the Novell LAN
5. **Program and Curriculum Development**
	1. Developed a senior synthesis course on cybercrime (Geeks Bearing Gifts)for liberal studies
	2. Developed a special topics course on cybercrime for the computer science department

**SCHOLARLY PUBLICATIONS**

1. **Articles in refereed journals, and published in a reference book:**
	1. Therese D. O’Neil, Cyber Wellness: A Liberal Studies Course in Higher Education. Proceedings of the EDSIG Conference (2017) n4303 Conference on Information Systems and Computing Education, Austin Texas, November 5-8, 2017.
	2. Therese D. O’Neil, The Success (or not) of the Unprepared Student in a Blended Learning Environment in Higher Education. 2015 Proceedings of the EDSIG Conference (2015) n3413 Conference on Information Systems and Computing Education Wilmington, North Carolina USA
	3. Therese D. O’Neil, Unprepared student achievements enrolled in an online vs face-to-face computer literacy class in higher education. Presented at the 17th annual Sloan Consortium, Online Learning International conference. Orlando, Florida, November 9-11, 2011.
	4. Therese D. O’Neil, The success of the unprepared student in the distance education classroom in higher education, accepted for presentation at the Information Systems Educators Conference (ISECON), 2009
	5. Therese D. O’Neil, How distance education has changed teaching and the role of the instructor, accepted for publication in the Journal of Information of Systems Education (2008), presented at the E-Leader international Leadership Conference, Bratislava, Slovakia (2006) and as a chapter in the Icfai Professional Reference Book: “Role of Information and Communication Technology (ICT) in Education”, ICFCA Research Centre, Pune, India.
	6. Therese D. O’Neil, How Distance Education Has Changed Teaching and the Role of the Instructor.  In *The Proceedings of the Information Systems Education Conference 2007*, v 24 (Pittsburgh): §2542. ISSN: 1542-7382. (A later version appears in *Information Systems Education Journal* 7(48). ISSN: 1545-679X.)
	7. Therese D. O’Neil, The Effective Use of Web-based Training and Assessment in a Computer Literacy Course. *Information Systems Education Journal, 4* (106). http://isedj.org/4/106/. ISSN: 1545-679X. (A preliminary version appears in *The Proceedings of ISECON 2005:* §2532. ISSN: 1542-7382.)
	8. Therese D. O’Neil, Technology and Academic Integrity, Cheating Goes Cyber. *Information Systems Education Journal, 1* (3). http://isedj.org/1/3/. ISSN: 1545-679X. (A preliminary version appears in *The Proceedings of ISECON 2003:* §3513. ISSN: 1542-7382.)
	9. Therese D. O’Neil, Cybersecurity: Awareness, Prevention, Action.  In *The Proceedings of the Information Systems Education Conference 2002*, v 19 (San Antonio): §354b. ISSN: 1542-7382.
2. **Textbook Development**
	1. Co-Authored ‘Using the Internet’, Houghton Mifflin Company, cc 1996.
3. **Textbook Reviewer**
	1. Member: Advisory Board: Annual Editions, Computers in Society, 09/10, cc 2010.
	2. Reviewer: “The complete guide to understanding and using the Internet”, by Linda Bird, Prentice Hall Publishing, cc 2003.

**PROFESSIONAL PRESENTATIONS**

1. **Regional**
	1. Discussion panel member: developed two PowerPoint presentations: ‘Protecting Children in Cyberspace’, one for parents point of view, one for student point of view for Catholic Charities of Greensburg, Pennsylvania, October, 2008
	2. Keynote Speaker: Armstrong County Chamber of Commerce, Cybersecurity lecture, May, 2002
	3. Paper Presentation: Academy of Business, Information Technology Council, 2002 Annual Conference, Pittsburgh, PA “Cybersecurity: Awareness, Prevention, Action”.
	4. Pennsylvania Chamber of Business and Industry Workshop, “Applying Today’s Technology in Business”, March, 2000.
	5. Educators Panel discussion member: ‘Superhighway Road Rally/Expo Mart, Monroeville, Pennsylvania, subject: ‘Internet in the Classroom’, November 1995
2. **State**
	1. Paper Presentation, “Web-based training and assessment software used in a 101 computer literacy course”, annual (PACISE) Pennsylvania Computer Information Systems Educators Conference, Bloomsburg University of Pennsylvania, April, 2005.
	2. Paper Presentation, “Microbased Computer Literacy: Beyond the Basics”, annual (PACISE) Pennsylvania Computer Information Systems Educators Conference, Shippensburg University of Pennsylvania, April, 2003.
	3. Workshop Presentation: “A Guided Tour of the World Wide Web”, Pennsylvania School Board Association Technical Conference, November 1995.
3. **Local**
	1. Guest Speaker: Catholic Charities of Greensburg Diocese: “The Dangers of Social Networking”, November, 2008.
	2. Guest speaker: Six o-clock series, Indiana University of Pennsylvania, “Techno Safety”, February, 2002.
	3. Keynote Speaker: Rotary Club of Indiana County, Cybersecurity lecture: “Prying Eyes”, October, 2002
	4. Published article in Punxsutawney Campus newsletter, “What IS Academic Integrity”, November, 2002, Volume 1, Issue 2.
	5. Workshop presentation: Link-to-Learn Sixth Grade presentation, “Guide to the Internet”, November, 2000
	6. Workshop presentation: American Society for Training & Development, “Internet/Intranet as production tools in business”, March, 1997
	7. Keynote Speaker: Indiana County Chamber of Commerce International Management Council, “Internet in Business”, September, 1996
4. **Webinars for Professional Development**
	1. WebEx, Wimba Classroom, January, 2008
	2. Atomic Learning, Web-based software training and support, April, 2008
5. **Conference Attendance for Professional Development**
	1. Twenty-first annual National Conference on Race & Ethnicity in American Higher Education (NCORE), May 27-31, 2008.
	2. Prentice Hall Information Technology Seminar, ‘Implementation of Computer Literacy Placement Tests”, 2004.
	3. Penn State University Mentor Academic Advising Conference, May, 2003.
	4. Annual Conference for the Advancement of College Teaching and Learning, Hilton Harrisburg and Towers and Dixon University Center, Harrisburg, Pennsylvania, March, 2002
	5. Course Technology Seminar: Certificate of Training in Student Assessment Management Web-based software, Columbus, Ohio, April, 2002.
	6. Pittsburgh Information Technology Educators Conference (ITEC), December, 2001
6. **University Scholarly Growth**
	1. Attended Instructional and Research Technologies Workshop: “Introduction to Moodle”, May, 2009
	2. Process of Reflective Teaching Project through Center of Teaching Excellence Member since 2001
	3. Member, Reflective Practice Interdisciplinary Teaching Circle, IUP Punxsutawney Campus
	4. Academic Technology Services Workshop: “Using Adobe Photoshop Elements to Edit Images”, March, 2005
	5. The Toy Story Project, compilation of interdisciplinary work through the reflective practice teaching circle, student collaborative project in Math, Psychology, Computer Science, Fall, 2003
	6. Building a Better IUP Undergraduate: Teaching Information Access Workshop, October, 2003
	7. Academic Technology Services Workshop: “Introduction to Using EndNote at IUP”, November, 2004
	8. Center for Teaching Excellence Workshop, “Advising and Tenure Workshop”, January, 2002
	9. Reflective Practice Group Workshop, “The 7 Humorous Habits of Highly Effective professors”, February, 2002
	10. Academic Computing Policy Advisory Committee (ACPAC) Technology Town Meeting, March, 2002
	11. Retention through first-year programs: “Enhancing Retention through First-Year Retention programs”, A showcase of IUP Faculty Initiatives, April, 2002.
	12. Instructional Design Center Workshop: “Syllabus”, May, 2002
	13. Instructional Design Center Workshop, “Introduction to Webct”, May, 2002
	14. Instructional Design Center Workshop: “Web Page Basics Using FrontPage I”, November, 2001

**PROFESSIONAL SERVICE**

1. **Membership in Professional Organizations**
	1. Academy of Business and Information Technology (ABITS)
	2. Association of Information Technology Professionals (AITP)
	3. Foundation for Information Technology Education
2. **Community Service**
	1. Apollo Library, Apollo, Pennsylvania, volunteer each summer, 2 hours per week as a computer tutor
	2. Bishop Morrow Personal Care Home, computer assistance as needed
	3. St. James the Greater Parish, computerize hymns used each Sunday
	4. Diocese of Greensburg Region 2 churches, served on a committee to secure a federal grant. Wrote a Microsoft Access database for the criteria
3. **Interdisciplinary Departmental Service**
	1. Chair of 101 Computer Literacy committee consisting of Computer Science, Management Information Systems and Business Technology and Support members. Kept the Syllabus of record up to date.
	2. Developed and administered once each semester, the Microbased Computer Literacy exemption exam in Course Technology’s Student Assessment Software package. 2003-2008
	3. Chair of the 201 Internet and Multimedia committee consisting of members from computer science, communications media, library, Management Information Systems and Business Technology in Support. Kept the syllabus of record up to date.
	4. Philadelphia Partnership Program, Learning Center sponsored, taught the Computer Literacy component, Summer, 2003
4. **University Committees**
	1. Middle States Subcommittee 7, Institutional Assessment
	2. ACPAC representative to Punxsutawney and Northpointe campuses since 2006
	3. ACPAC standing committee member: Online Learning Committee
	4. ACPAC standing committee member: Student Computing
	5. ACPAC action team member: Anti-Spam evaluation
	6. ACPAC action team member: Office/Vista Team
	7. ACPAC action team member: Emerging Technologies
	8. University Senate Member at large since 2006
	9. Chair of University Senate subcommittee: Non-credit Instruction
5. **Regional Campus Committees**
	1. Punxsutawney Campus
		1. Professional Development Monies Committee
		2. Team Success
		3. Honors Dinner Committee
		4. University Assessment
		5. Institutional Review Board for the Protection of Human Subjects
		6. Recruitment/Retention through Academic Expos
		7. Activity Committee Fund
		8. Student Advising
		9. APSCUF representative
	2. Northpointe Campus
		1. Faculty forum Coordinator
		2. Recruitment and retention through Academic Expos and Strongland Chamber of Commerce Expo Marts
		3. APSCUF representative, Kittanning
6. **College of Natural Sciences and Mathematics Service**
	1. Science Festival 2003
	2. Science Festival 2005
7. **Computer Science Department Committees**
	1. Promotion committee from 2005 to 2009
	2. Evaluation committee 2003
	3. COSC101 Committee chair
	4. COSC201 Committee chair
	5. Recruitment and Retention, 2004-2005
	6. Educational Advisory Board, 2001-2008
	7. Search Committee, 2005 to 2009

References

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